

**Minutes  
STOW FINANCE COMMITTEE  
June 12, 2006  
Town Building**

**Call to Order**

Patricia Heron called the meeting to order at 7:00 pm. Present were Pamela Glauner, Charles Kern, David Walrath, Henry Hagopian, James Salvie, William Nelson and Elizabeth Tobey, Secretary.

Also Present was guest Suzanne Morin

**Correspondence**

- Appropriation Status Report for eleven months ending 5/31/06
- COA newsletter for June 2006
- Transfer Request from the Recreation Dept, COA, and ITAC
- Letter from the Town Clerk regarding Finance Committee Appointment of Henry Hagopian
- The Beacon newsletter for June 2006
- Notice of vacancy for Finance Committee associate member
- Notice of retirement party for Jack Clayton and Ross Perry
- Memo regarding payroll for year end

**Approval of Minutes**

Charles Kern moved to approve April 25, 2006 minutes as amended, Pamela Glauner seconded the motion.

The motion carried unanimously – Heron, Walrath, Glauner, Kern and Hagopian.

**Review of Reserve Fund Transfer Requests**

Counsel on Aging - For The First Parish Church of Stow and Acton for \$500.00

The counsel on aging is requesting \$500.00 to purchase a refrigerator for the COA to be kept at First Parish Church of Stow and Acton to use for the senior Mealsite food storage.

There was a brief discussion regarding the wording of the Reserve Fund Transfer Request and the purpose of the refrigerator purchase.

David Walrath moved to rescind the previous Reserve Fund Transfer Request dated May 23, 2006 authorization. Charles Kern seconded the motion.

The motion carried unanimously – Heron, Walrath, Glauner, Kern and Hagopian.

Dave Walrath moved to approve the Reserve Fund Transfer Request in the amount of \$500.00 for the purchase of a refrigerator for the COA to be kept at the First Parish Church of Stow and Acton to use for the Senior Mealsite food storage. The motion was seconded by Charles Kern  
The motion carried unanimously – Heron, Walrath, Glauner, Kern and Hagopian.

Selectmen's Expense Account – For Sealing of Weights and Measures for \$1,500.00

The amount requested will be used for the contract with Mass Division of Standards to perform sealing of weights and measures in FY07.

Charles Kern moved to approve the Reserve Fund Transfer Request in the amount of \$1,500.00 for the contract with Mass Division of Standards to perform sealing of weights and Measures in FY07. The motion was seconded by Dave Walrath.

The motion carried unanimously - Heron, Walrath, Glauner, Kern and Hagopian

ITAC – Town Building Office Assistant for \$607.40

The amount requested will be added to the present balance for Beth Tobey's ITAC Coordinator wages for the remainder of FY06.

Pamela Glauner moved to approve the Reserve Fund Transfer Request in the amount of \$607.40 to pay the salary of the Town Building Office Assistants salary for the remainder of FY06. David Walrath seconded the motion.

The motion carried unanimously - Heron, Walrath, Glauner, Kern and Hagopian

Recreation – Salary Line in Budget for \$674.73

The amount requested will pay the rest of the Recreation Director's salary earned from March 5, 2006 to June 30, 2006.

Pamela Glauner moved to approve the Reserve Fund Transfer Request in the amount of \$674.73 to recreation salary line in budget. Charles Kern seconded the motion.

There was a brief discussion of the Recreation Department Salary was not unforeseen. Should this be denied, this has happened before.

The motion carried 3 for                - Glauner, Kern and Hagopian  
   1 Opposed    - Heron  
   1 Abstain     - Walrath

**Liaison Reports**

No reports at this time

**Other Business**

Discussion of Reserve Fund Balance

There was a brief discussion regarding the Reserve Fund Balance at \$48,062.31. It is doing pretty good at this time. The only issues remaining are Snow & Ice, Fire Departments Air Pacs, and Town Building Heating.

Discussion of Audit Advisory Committee Joint Meeting Vote

There was a discussion of how the Selectmen handled the Joint Meeting. The appointed time of the meeting was ignored causing most of the members of the Finance Committee to leave the meeting due to time restraints.

It was stated that James Mederios came forward and was asked a couple of questions and then the Selectmen voted him in without the Finance Committee present.

It was questioned, should this have been a joint vote?

David Walrath moved to approve the appointment of James Mederios to Audit Advisory Committee. Charles Kern seconded the motion.

The motion carried unanimously – Heron, Glauner, Kern, Walrath and Hagopian.

Discussion of the Open Meeting Law Session

It was stated that the session was very informative. There were 2 lawyers there who discussed the interpretation of the open meeting law. It was surprising how expansive the interpretation is. They covered group discussions, sub committees, working groups, email, phone conversations and more. The members that attended found it very informative.

Discussion of Tri Town Meeting

Bill attended the Tri Town Meeting and shared the following

- Would like the Finance Committees to get involved in the cash issues for investment purposes. Would like to invest the balances left in accounts for future business. This would show good faith to tax payers.
- Being able to live within their means, don't spend what they don't have.
- With the price of oil so high, is there a possibility of rolling all oil costs together for the 3 town school district.
- Bolton is contemplating making the Fire Department full time and roll the EMT into the Fire Department, 7 days a week, 24 hrs a day. They don't get any volunteers anymore.
- Bolton talked about the possibility of having a separate sports complex. Take the fields away from the schools and make it one complex off site.
- The school system claims the student population is increasing and the state says it is decreasing. What are the forecasts of enrollments?
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#### **Future Meetings**

June 27, 2006 7:00 pm Town Building

#### **Adjournment**

A motion to adjourn was made by Charles Kern at 8:05 pm. Henry Hagopian seconded the motion.

The motion carried unanimously – Heron, Glauner, Kern, Walrath and Hagopian.

Respectfully submitted,

Elizabeth A. Tobey,  
Secretary